

Holy Name of Jesus School

PTO Meeting Minutes

April 5, 2022

I. Welcome/ Opening Prayer

II. Principal's Remarks

- Sister Rita thanked the PTO Executive Board for their last two years of service. She also provided the results of the canned food wars (see below), and thanked the PTO for the Instant Lottery tickets for the teachers for the month of March.
- Sister Rita reported that the Chromebook Cart that the PTO is paying for (\$800) is on backorder.
- Sister Rita requested funds for a new basketball backboard for the one that is broken on the recess playground, as well as new nets for all the hoops on the playground. (This was approved by the PTO).

III. Financial Update

- Angela Hocking (Treasurer) presented the financial update. The checking account beginning balance for March 1, 2022 was \$2,311. For the month ending, March 31, 2022, the balance in the PTO checking account is \$15,539. The major increase is mostly due to "April Cash Calendar" sales, and a large portion of that will be transferred to the school account by Paul at the rectory
- Angela needs to check with Paul about the PTO Savings Account balance.

IV. Updates

- *5 Below* Fundraiser
 - Jenn Hotsko has not heard back from Kate O'Leary yet about setting up an April fundraiser, or about how much we made from December sale. Lauren Sowers sent a message to see if she can find out any more information.
- Canned Food Drive
 - Sister Rita provided the update that 5,616 cans were collected, and the 6th grade class won the Canned Food Wars. The PTO provided 11 baskets and gift cards, and the 8th grade sorted the food and filled the baskets for the needy of the school/parish. The families were able to also pick out whatever they wanted from the leftover items. Whatever was not taken will be donated to the Knights of Columbus.

V. Teacher Appreciation

- March – Instant Lottery tickets were given to the teachers
- April – Sara Musti will take care of the April treat for teachers (April 20).
- April 27 – Secretary’s Day – Jenn H. & Jen J. will take care of gifts.
- May3 – Teacher Appreciation Day – Jen Jablonski will take care of setting up catered lunch from Fabio’s (pasta with chicken salad). Cookies from Sam’s/Costco will be dessert, and napkins, plates, utensils will be needed.
- Discussed possible gifts for staff leaving this year

VI. May Restaurant Night

- We have May 10 on the calendar for the next restaurant night. Kate Theberge will reach out to Jen Sgagias about possibly having our May Restaurant Night Fundraiser at either *Irgo’s* or *Underdog*.

VII. Cash Calendar

- Jenn Weiss reported that 571 calendars were sold (\$14,275 sold less prize money of \$3,000 leaves us with a profit of \$11,275. Jen Jablonski still needs to submit for reimbursement for the paper cost, and that will be subtracted from the profit.)
- Jenn Weiss put a “Thank You” in the church bulletin including the amount sold.

VIII. Egg Hunt

- April 8th – Kindergarten through 3rd grade will participate
- Homeroom Moms are in charge of setting up the egg hunt for each of their respective classes. Students will bring in filled eggs and the Homeroom Moms will “hide” them. Each child will collect the same number of eggs.
- Every grade has a designated spot on the school grounds for their egg hunt.

IX. Movie Night/Food Trucks – May 20th

- Jen Jablonski would like to get the flyer out by May 1st
- Jen Jablonski has arranged for the rental of the cotton candy machine, ordered the supplies, and ordered popcorn. Tara Benkovic will set up the school popcorn machine. Sister Rita approved for 7th graders to work the popcorn machine for Confirmation hours, as long as one parent is there to supervise.
- Discussions were had and decided that Food Trucks should arrive around 5:30pm and begin sales at 6pm. They should stay until around 8 or 9 pm.
- Jenn Hotsko will buy a copy of the movie, “The Sandlot.”
- Discussions were held as to where we can locate a sound system and projection system. Frank Brogna has projection system. Marissa Barrett will

look into what type of sound equipment her husband has. Jenn H. mentioned Sara M.'s husband may have sound equipment as well.

- 7:30-8pm Start time for movie
- Tara Koch is in charge of arranging for Food Trucks to be at Movie Night. So far, she has definitely booked *Kitchen Table* and *Milkshake Truck*. She has messages into other Trucks, but has not heard back from them yet with a definite answer (Potato Coop, 717 Taco, Pretzel Truck). Other suggestions included a grilled cheese truck, *Brickers Fries* (we received a 20% profit from them in the past), and *Lancaster Cupcake*.
- Decorations – Jenn Hotsko will be setting up a backdrop for selfie pictures using table cloths (set up on brick wall by school canopy entrance). She will purchase 60 piece movie decoration kit (\$18), and a red runner carpet (\$15). Jenn Weiss volunteered to bring a clapperboard. This decorated area will be a selfie station, as there will not be a photographer stationed there.

X. Chicken BBQ – Saturday, May 21

- 7th grade volunteers
- Advertise/bulletin

XI. Officer Election for next term (starting 2022-23 School year)

President – Jen Jablonski

Vice President – Jenn Weiss

Secretary – Kate Theberge

Treasurer – Cara Kolibab

XII. Miscellaneous

- Another day was requested for 8th graders to wear their class t-shirts (would like to get a class picture wearing them).