

Holy Name of Jesus School

PTO Meeting Minutes

May 4, 2021

- I. Welcome/ Opening Prayer
 - Sister Rita led the opening prayer
- II. Principal's Remarks
 - Sister Rita thanked the PTO, on behalf of the ladies in the office, for the gift of flowers and gift cards for "Administrative Professional's Day." They were thrilled with the gifts.
 - Sister Rita also thanked the PTO for our work on the Cash Calendar & the Chicken BBQ, as well as providing the funding for the Charging Cart for the Chromebooks (it just arrived this week).
- III. Financial Update
 - Angela Hocking (Treasurer) presented financial update. For April 2021, there was a beginning balance in the PTO account of just over \$40,000 and an ending balance of \$41,441.04.
- IV. Restaurant Night Fundraiser
 - The next Restaurant Night Fundraiser is scheduled for May 18, 2021 (4pm - 8pm) at *Chipotle* (Jonestown Rd – Colonial Commons location only). The PTO will receive 33% of the sales from this Fundraiser.
- V. Cash Calendar Fundraiser
 - Jenn Weiss provided an update: 657 calendars were sold in total. After factoring in the payout amounts (\$2500) and the paper costs (\$57), we made a net profit of \$13,868
 - Next year, there is talk of doing a Cash Calendar in the Fall and the Spring. If there is a Fall Festival next year, we would like to sell the calendars there because it draws a large crowd and they can easily purchase the calendars on the spot. The Spring Cash Calendar sale would likely be held in April again next year.
- VI. *5 Below* Fundraiser
 - Kate O'Leary was not in attendance at the meeting. Lauren Sowers has contacted her to see if there is an update on this fundraiser that was held in April 2021.

VII. Chicken Barbeque

- This event was held on Saturday, May 1, 2021. It went very smoothly and was a great success. Many compliments on the food were received. We decided to stick with *Nolt's* again next year. They were professional and did a great job with setup and cleanup. They are already booked up for May 2022. We discussed booking them for April 2022.
- Jen Jablonski reported that the total profit for this event was \$1,607.50 (this total includes \$155 in donations received).
 - 80 participants (families) sold tickets ahead of time for the event. 360 chickens were purchased ahead of time.
 - 90 additional chickens were ordered to sell to people that came from "off the street" to buy the meals. We quickly sold all of the additional chickens and had requests for more after they were gone. We feel that we can increase the number of additional chickens to sell "off the street" next year (maybe 150?).
- We had a tremendous turnout to help from the 7th grade class. They did a great job. Those that were there will receive 3.5 service hours towards Confirmation.
- Before scheduling next year's event, it is agreed that we should contact the American Legion to see when they plan on holding their Chicken BBQ since they were holding one the same day as us this year. We would like to limit the competition, if possible.
- It was noted that we will need to advertise this event earlier next year in the church bulletin.

VIII. Teacher Appreciation Committee

- April – Sara Musti reported that for the month of April, the teachers received "Seeds of Gratitude" (seed packets).
- May - annual Teacher Appreciation Luncheon will be held on Friday, May 7th. Jenn Hotsko has arranged for *Panera Bread* to cater this lunch. The teachers received menu choices to choose from before the order was put in. Jenn will pick up and deliver the order. Jenn will also pick up iced tea and lemonade.

IX. Miscellaneous/Other

- Jen Jablonski is waiting to hear from Ryan at *Smith Printing* on when the t-shirts for the 8th graders will be ready for pickup. Lauren Sowers offered to pick them up when they come in.
- A tentative date of October 15, 2021 was set for the Fall Festival, if it is possible to have it next year. We will wait until later to decide if it is possible under the Covid circumstances at that time.