

Holy Name of Jesus School

PTO Meeting Minutes

December 1, 2020

- I. Welcome/ Opening Prayer
 - Sister Rita led the opening prayer
- II. Principal's Remarks
 - Sister Rita thanked the PTO for the jars of candy given to the teachers for the month of November with a note of Thanks attached to them (Sara Musti from the PTO "Teacher Appreciation Committee" coordinated this effort)
- III. Financial Update
 - Angela Hocking (Treasurer) presented financial update. November 2020 beginning balance of \$46,967 with some expenses and income and Paul transferred \$23,170 out of the account (for Gala funds) to the School account. The November 2020 ending balance of \$23,832.56 all belongs to the PTO now that Gala funds are not in the account anymore.
- IV. Gala Update
 - Jen Sgagias was contacted through text during the meeting and she reported that last year's Gala action items will soon go up for bid on an online auction and any school members will be allowed to bid and can forward the link to family and friends. A link will be sent out. The online auction will probably last for approximately 1 week.
- V. Chicken BBQ Update
 - Jen Jablonski reported that *Nolt Chicken BBQ* initially had us booked for April 24, 2021, but realized they had us double booked with another client. Our new Chicken BBQ date will be for May 1, 2021. (We have 30 days to cancel.) Our profit per meal will be \$3.
- VI. Masks
 - Lauren Sowers reported that we ran out of Youth size masks from the initial orders that we took. Fifty more youth masks were ordered from *Smith Printing* (50 is smallest quantity one can order). Ryan at *Smith Printing* gave an estimated time frame of this week for arrival of the masks and Lauren can pick them up and fill the rest of the orders (Jenn Hotsko had previously sent out a PTO email to let those still waiting on

masks know that another order was placed and they will receive them when the order comes in).

- Jenn Hotsko will send out another PTO email to let everyone know that we will have some masks left after initial orders are filled. If anyone would like one of the leftover masks, they are to email Lauren Sowers directly and she can let them know if we still have the mask size they would like available.

VII. *Kids Stuff Books*

- Jenn Hotsko reported that she checked the school account with *Kids Stuff Books* on November 30, 2020 and our profit is currently only \$398. This is way down from previous years profits with this fundraiser. We will probably go back to sending the books home with students next year rather than the online sale we did this year. It is a bigger headache with unsold books not being returned, but we do not want to risk such a low profit next year, as this is one of our more substantial fundraisers each year.
- Mrs. Wilsbach's Homeroom won the contest for the Homeroom that sold the most *Kids Stuff Books*. They will receive an edible treat to be discussed with Mrs. Wilsbach.

VIII. Restaurant Night

- Tuesday, December 8 2020 is the scheduled night for the next restaurant fundraiser night which will be held at *Copper Pub and Grille*. Nina Bickel (part owner of this restaurant) is coordinating this event. There will be a take-out and dine-in option with this fundraiser.

IX. Teacher Appreciation Committee

- Sara Musti (Committee Chair) reported that jars of candy and note of thanks were delivered to teachers for November.
- Future activities were discussed for December and January

X. Santa Pictures & Christmas Activities

- Traditionally, the PTO arranged for Santa to visit the classrooms in December for a class picture with Santa, but due to Covid-19, Santa will not be able to visit this year. Sara Musti volunteered to look into virtual options for classes to meet with Santa (i.e. zoom call with Santa).
- Sister Rita reported that the only traditional Christmas activities/events that would take place this year would be to celebrate St. Nicholas Day on Monday, December 7, 2020 and Homeroom Christmas parties on December 22, 2020. (No Volunteers allowed for these events due to Covid-19 restrictions.) The children will not leave out their actual shoes this year for St. Nicholas Day, but they will create a paper shoe in class to leave out to be filled with candy.

XI. Miscellaneous

- Sister Rita confirmed that the school would still be doing the schoolwide “Advent Project” this year to help families in need. More information will be sent out about this.
- Kate O’Leary mentioned that she knows of another school doing a school fundraiser through *Five Below*. She is going to do some research on this to see if it will work for our school.
- Jenn Hotsko created a flyer that will be sent home with students this month, listing the HNJ Spirit items that we still have left in our inventory that can be purchased.