

Holy Name of Jesus School

PTO Meeting Minutes

November 3, 2020

- I. Welcome/ Opening Prayer
 - Sister Rita led the opening prayer
- II. Principal's Remarks
 - Sister Rita thanked the PTO for the donuts and cider provided to the faculty and staff in October (Sara Musti from the PTO "Teacher Appreciation Committee" coordinated this effort to thank our teachers and staff for all they do for the school.)
- III. Financial Update
 - Angela Hocking (Treasurer) presented financial update. Total amount in bank account is \$45,083, but some of this balance belongs to the Gala. The actual funds available to the PTO in this account are \$23,512.
 - Angela contacted Paul at church rectory about having a separate account for Gala Funds to make it easier to keep track of Gala Funds vs. General PTO Funds. After discussing the matter, Paul explained that another account was not necessary, and he could further break out Gala vs. PTO funds on his monthly report for the account. Angela reported that he did this for the October report and it was much easier to decipher the amounts attributed to just the PTO in the account.
- IV. Gala Update
 - Angela Hocking reported that on the monthly report that she receives from Paul at the rectory, there were \$700 in refunds (for last school year Gala) issued in October. It was speculated that the bulk of the refunds have now been processed and we should not expect to see many more refunds issued going forward.
- V. Spirit Wear Sale
 - The Fall Spirit Wear sale is now closed online. Lauren Sowers reported that Ryan Ziegler at *Smith Printing* said our order this year is approximately triple what it usually is. Because of this, he thinks the delivery may be a few days delayed. He will keep Lauren posted to let her know if this is the case.

- Lauren Sowers reported that thus far, we have sold over 60 HNJ face masks. We still have some left from the first bulk order. If another bulk order is necessary, a new type of mask may be ordered.
- Jenn Hotsko has been making efforts to sell the inventory of Spirit items we have on hand (water bottles, blankets, pens, magnets, chargers, etc). She reported that there have been about \$150 in sales attributed to this effort so far. She may create a flyer to send home closer to Christmas to list what we have left and people can order on first come first serve basis.
- Angela Hocking has agreed to take over any future orders for bulk HNJ spirit items (pens, magnets, etc.) Previously Shannon Rollins was in charge of the orders, but her son graduated last year.

VI. *Kids Stuff Books*

- Jenn Hotsko had the school office send home a flyer with the students this week to let everyone know how to order the *Kids Stuff Book* online. Hard copies of the books will not be sent home with students this year. There have been issues in the past with many books not being returned if they were not sold and paid for. To alleviate this issue, the sales will be online this year and the books will be shipped directly to your address.

VII. Chicken BBQ

- Jen Jablonski was not able to attend the meeting tonight, but she did let the Board know that she booked the Chicken BBQ for Saturday, April 24, 2021 with *Nolt Chicken BBQ*. They will prepare the whole meal that will be sold (drink not included).

VIII. *Girls on the Run* 5K

- Tara Koch was not able to attend the meeting, but Sister Rita reported that Father Quinlan approved having a 5K open to the school community in combination with the already scheduled 5K that the *Girls on the Run* will be doing on the school/church campus on November 21, 2020

IX. Restaurant Night

- The PTO received a check in the amount of \$300 for the October restaurant night at *Irgo's*. Our profit from the sales was \$210 and *Irgo's* generously donated another \$90 to bring the amount of the check to \$300.
- December 8th is the scheduled night for the next restaurant fundraiser night at *Copper Pub and Grille*. Nina Bickel (part owner of this restaurant) is coordinating this event. It has not been determined yet if this will be a take-out only event or if you will be able to dine in and participate.

X. Teacher Appreciation Committee

- Sara Musti was not able to attend tonight's meeting but reported to Jenn Hotsko that her committee would like to plan something for November and ideas were discussed.
- In October, the committee had a day where they surprised the faculty and staff with donuts and cider.

XI. Fundraising Ideas

- Marcy Skehan was not able to attend meeting but did suggest to the Board that maybe we could do a sub sale since they always seem to do well as fundraisers in the area. The idea was discussed, but no decisions were made.
- Jenn Hotsko suggested a Chipolte fundraiser night. They give 33% of the profits to the organization holding the fundraiser. This idea was well received. It was previously decided to do restaurant fundraiser nights at establishments owned by those in the school/church community, but an exception may be made because of the profitability and popularity of this particular fundraiser.
- Jen Weiss suggested the idea of a Christmas cash calendar, or something similar to this. She mentioned that York Catholic HS has been doing this fundraiser and it is extremely profitable for them. It works like a lottery. People buy the calendar for whichever month we would decide on and then everyday that month, a name/number is drawn to see who wins a cash prize for that day. This idea was popular and there will be further discussion to see if this is feasible to take the place of the Gala this year due to Social Distancing.

XII. Teacher Christmas Gifts

- The PTO traditionally provides a small Christmas gift for the teachers/staff. Ideas were discussed for this year.