

Holy Name of Jesus School

PTO Meeting Minutes

October 6, 2020

- I. Welcome/ Opening Prayer
 - Sister Rita led the opening prayer
- II. Principal's Remarks
 - Sister Rita thanked parents for doing a wonderful job with the transition to all the new COVID19 related procedures and rules
 - Sister Rita also thanked the PTO for the \$30 given to each teacher, by the PTO, for supplies they purchase for their class or classroom. She also thanked the PTO for providing lunch (*Chick-Fil-A*) for the teachers on their in-service day on September 30, 2020. (The teachers were very pleased with the *Chick-Fil-A* lunch – may use them again for future lunches for teachers)
- III. Financial Update
 - Angela Hocking (Treasurer) presented financial update. Checking account current balance is at \$45,083 (includes some gala funds). In September 2020, there were withdraws for the following: \$510 for Gala Refunds from last school year (cancelled event), \$810 for the money provided to each teacher in the amount of \$30 for classroom supplies (once a year occurrence for back to school), and \$342 for the *Chick-Fil-A* in-service lunch provided for the teachers in September
 - Angela will contact Paul at church rectory to see if going forward we can set up a separate account for Gala Funds to make it easier to keep track of Gala Funds vs. General PTO Funds
- IV. Reward Programs
 - *Giant* A+ Rewards – Jenn Hotsko reported that *Giant* stores no longer have this program
 - Box Tops – Tara Koch mentioned that this program is digital now and there is an app that parents are to use to submit and earn points for our school (must submit receipts through app in timely manner or will not receive credit for them)
 - *Weis Markets* started a school rewards program this year. Jenn Hotsko had the office send home a flyer with each student that contains the barcode you need to have the *Weis* cashier scan to link our school rewards account with your Weis card

V. Restaurant Night

- \$210 profit for Restaurant Night at *Irgo's* on September 30, 2020. Irene at *Irgo's* will be sending the PTO a check soon for the \$210. There were a few complaints from parents that they could not get through when trying to call in their pick-up order, but overall it was a success
- The next Restaurant Night will probably be in November 2020. The location has not been selected yet. Jenn Hotsko will reach out to the *Copper Pub & Grille* as a possible location

VI. Spirit Wear Fall Sale

- Lauren Sowers reported that Ryan Ziegler at *Smith Printing* has updated the Spirit Wear online site for our school sale. Sweatpants and a new winter beanie cap were added to the apparel listings this year. Jogger pants were requested but they were too costly and they did not have both adult and youth sizes.
- The agreed upon dates for the online Spirit Wear sale: Tuesday, October 13, 2020 through Sunday, October 25, 2020. Orders will be picked up at Smith printing and Lauren will bring to the school and they will be sent home with the appropriate child or staff member.
- Ryan at *Smith Printing* submitted our order for 50 adult masks and 50 child masks with HNJ logo printed on them. Upon delivery, we will send out a flyer or email to let parents know they are available and the cost (most likely will be priced at \$10 each – little to no profit for PTO, but we wanted them to be available to families that would like one). Lauren Sowers will coordinate and work with the school office on the collection of the money and the distribution of the masks. Lauren will also contact Ryan to see what kind of turn around time we can expect on this order and any future orders, if needed.
- Jenn Hotsko did an inventory of Spirit Wear items in the PTO storage closet and will be posting them to PTO website for those that are interested in purchasing them. There is a limited choice for clothing, but other items are available with school logo on them.

VII. Kids Stuff Books

- Jenn Hotsko noted that the *Kids Stuff Books* sale will be **online** this year.
- \$25 cost per book (PTO will only receive 40% for online sales vs. the 50% we received previously – due to the fact that the company will have to pay shipping costs when books are ordered online)

VIII. Gala Update

- It was noted that Jen Sgagias recently sent out an email to those that paid for Gala tickets last school year. We may see more refunds being processed out of the checking account going forward due to this letter.
- Gala auction items still need to be auctioned (most likely an online auction will take place when Jen is able to take care of more urgent gala business, such as refunds)

IX. Chicken BBQ Update

- Jen Jablonski previously contacted Kauffman's and they are booked all the way through Spring. We are on their waiting list. She also contacted *Red's* and has not received a response. She contacted *Karns* and they were not aware of having this service. *Nolt Chicken BBQ* did respond to her inquiry and they provide the entire meal and not just the chicken, as opposed to Kauffman's only providing the chicken.
- Sister Rita suggested maybe holding the event on a weeknight rather than a weekend since Kauffman's is booked on weekends

X. Teacher Appreciation Committee

- Sara Musti (not able to attend tonight's meeting) would like to chair a Teacher Appreciation Committee

XI. Trunk or Treat

- It was decided that due to COVID19 we will not be holding Trunk-or-Treat this year. There is too much of a risk with being able to social distance properly and would be too difficult to maintain adherence to the mask policies
- We are concerned about taking away many of the fun events that the children are fond of. There was discussion of various options to celebrate the Fall season during the school day. Sister Rita will give some more thought and discussion with the staff on these ideas. Sister Rita reported they are trying to still hold the annual *All Saints Day* parade with a new layout to adhere to social distancing policies.

XII. Mother/Son/ Father/Daughter Dance

- It is most likely that this dance will not take place this year due to COVID19
- A parent suggested that when we are able to have dances again that there are some parents that are interested in coordinating a Mother/Son/Father/Daughter dance for the lower grades since it is currently only an event for the upper grades. No decisions were made, but it is open to further discussion in the future

XIII. Miscellaneous

- The question of parent volunteers coming into the classroom this year was brought up and Sister Rita confirmed that they would **not** be allowed to do so this year due to COVID19.
- Tara Koch (coordinator for *Girls on the Run* program at our school) inquired as to whether the school could host a 5K fundraiser (with social distancing in mind) on the same day as the girls are scheduled to run their 5K for the program (November 21, 2020). The girls will have to run their 5K at the school this year, as each school/team is required to host their own 5K for the girls this year due to COVID19. Sister Rita will check with Father Quinlan.