

Holy Name of Jesus School

PTO Meeting Minutes

September 1, 2020

I. Welcome/ Opening Prayer

- All parents in attendance introduced themselves and stated their children's names and grades
- Sister Rita led the opening prayer
- Officers for the 2020-2021 School Year
President – Jenn Hotsko
Vice President – Jen Jablonski
Treasurer – Angela Hocking
Secretary – Lauren Sowers

II. Principal's Remarks

- Sister Rita commented that the first week back to school went well.

III. Financial Update

- Angela Hocking (Treasurer) was not able to attend meeting. Jenn Hotsko presented financial update. Checking account balance at 8/31/2020 was \$46,422.66 (probably includes gala dollars that are not part of our PTO spending budget – Jenn will find out). Savings account balance is \$0 (Jenn will look into why there is no longer a balance).
- Over the summer, the PTO paid for the purchase of 25 Chromebooks for student use in the classrooms

IV. Reward Programs

- Giant A+ Rewards – paper sent home to parents with link to sign up rewards card number was sent home in error – not sure if the program still exists. Jenn Hotsko has been trying to get information on it, but she has not received replies to her inquiries. She will continue to look into it.
- Box Tops – Tara Koch agreed to coordinate this program again this year. The submission of box tops is now done online by parents.
- Smart Money Program has been discontinued – Jenn Hotsko reports that we have some gift cards left over (mostly Home Depot cards)

V. Fall Festival

- No Fall Festival this year due to COVID-19
- A Spring Festival will hopefully be planned in place of the Fall Festival – tentative date of April 30, 2021, 6:00-9:00pm
- Jen Jablonski & Marcy Skehan are coordinators for the festival

VI. Back to School Night

- Sister Rita announced that Back to School night will be virtual this year due to COVID-19. The date for the virtual Back to School Night is September 16, 2020. Teachers will send a link to parents with a prerecorded video with information they want to present to parents. Parents do not have to watch the video on that night if they are not available. It will be posted/sent to watch at the parents' convenience.

VII. Spirit Wear Fall Sale

- Lauren Sowers will coordinate the sale again this year. This sale is for apparel only. There is a consensus that the PTO will also have a sale in the Spring as well for apparel. Non-apparel items are bought separately in bulk. There is a request for HNJ masks this year and possibly lanyards and hand sanitizer. A coordinator for bulk item orders and sales will be needed. Jenn Hotsko volunteered to look through PTO closet and see what inventory we have left for bulk items. It was requested that these types of items be posted on the PTO website with prices and possibly have parents send in orders to the office to purchase these items at any time throughout the school year.
- Parents have expressed interest in a school store to sell bulk items.
- We will use Smith Printing again this year for Spirit Wear.
- Sale should begin in early October and items must be ready for Christmas season.

VIII. Kid Stuff Books

- Jenn Hotsko will coordinate the sale again this year
- \$25 cost per book (PTO receives 50% for each book sold)

IX. Gala Update

- Jen Sgagias was unable to attend meeting to give an update.
- Sister Rita said there is discussion of having online auction for items from last year's gala that was cancelled due to COVID-19.
- There is talk of a different type of fundraiser this Spring in place of the Gala
- People that paid for Gala tickets last year have still not received refunds and some would like their money back.

X. Chicken BBQ Update

- Jen Jablonski contacted Kauffman's and they are booked all the way through Spring. They put us on their waiting list.
- Karns and Red's were suggested as alternative caterers for the event.

XI. Restaurant Nights Fundraiser

- September 22, 2020 is a possible date for the first restaurant night of the year – must be confirmed by Jen Sgagias.
- The goal is to have 4 restaurant nights this year and to keep them at establishments owned by HNJ families. (i.e. Fabios, Irgos, Underdog, Copper Lounge) -Planning for the months of September, December, February & May)

XII. Trunk or Treat

- Tentative date – October 22, 2020 6:30-7:30pm
- We will decide at October PTO meeting if the event will definitely be held – must wait and see what the trend is with COVID-19
- Lauren Sowers & Jenn Hotsko are willing to coordinate the event again this year (will check with Cheryl Kalinoski as well). A committee can be formed to help with planning and help at the event.
- Due to COVID-19, more distance between cars will be needed – talk of using the parking lot on the other side of the church this year with much more parking available.
- Some parents requested holding more than one session to avoid large crowds

XIII. Miscellaneous

- Teacher Luncheons
 - September 30, 2020 is Diocese virtual in-service day at school for teachers (will not be held at McDevitt this year due to COVID-19). Sister Rita requested a simple lunch for HNJ teachers that day at school. Jenn Hotsko will look into catering companies for the lunch.
 - We will plan for other lunches in the future
- Back to School Supply Money
 - Jenn Hotsko suggested giving each teacher a specified amount at the beginning of the school year (this year will be done as soon as possible) for supplies that they buy for their classrooms out of their own pockets. The agreed upon amount for this year per teacher is \$30.
- Virtual Assembly
 - Jenn Hotsko suggested looking into companies that provide virtual assemblies or learning experiences for the students that can be shown on screens in each classroom because of COVID-19 this year restricting travel and field trips or other types on in person assemblies.