

## **Car Rider Dismissal Procedure**

**Beginning on Monday, August 31, 2015** parents will park outside the Primary Building. Parents will line up outside the Primary Building in a single file line to enter at 3:00pm the left door to go into the former church. Tables will be set up at the top of the steps for parents to sign out their child. ID may be required. After the parent has signed out the child, the parent will go to another teacher on duty to call the child/children. Parents and students will exit the former church through the middle door of the former church into the lobby to exit the building through the middle door.

If your child is a car rider each day, send a note to the homeroom teacher stating this information. The homeroom teacher needs a note if your child is being picked up by someone other than a parent. If your child is an occasional car rider, the homeroom teacher needs a note that morning.

This is a work in progress. Everyone needs to be patient. After several days I am confident that there will be adjustments made to the system. The most important thing to remember is the safety of your child!