

## **Section 2** **ADMISSION AND MEMBERSHIP**

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#### **ADMISSION:**

Holy Name of Jesus School does not discriminate based on race, sex, color or nation of origin. The principal or pastor must approve all admissions. Holy Name of Jesus School has a tuition-based program for the school.

The Pastor and Administration do not wish to exclude any Catholic student for lack of funds. There are scholarships available through the Neumann Scholarship Foundation of the diocese and the South Central Scholarship Organization. Families who believe that they will require assistance with their tuition should to apply to these groups as a first step. Additional parish scholarship support, beyond what these organizations offer, will be considered based on need, as determined by the family's application. Applications for the scholarship programs are available at the school office. **Forms must be submitted no later than March 1 in order to be considered for award.**

Holy Name of Jesus School requires the following for admission to the school:

1. Application for admission/registration to the school. Forms are available in the school office or the school website at [www.holynameofjesusschool.com](http://www.holynameofjesusschool.com).
2. Student records for students transferring from another school
3. Kindergarten admission age is age five (5) by August 31.
4. Birth Certificate
5. Baptismal Certificate (not required for Preschool)
6. Copy of Medical Immunizations
7. Any pertinent legal documents (for example, custody matters, living arrangements)

Registration for each school year begins during Catholic Schools Week (traditionally the last week of January).

Following registration, prospective Kindergarten students are screened for school readiness. Screening takes place in late Spring and is conducted by our staff team. Those students who have reached five (5) years of age by August 31, and indicate a readiness to learn as evidenced by the school readiness screening, will be accepted into Holy Name of Jesus School Kindergarten. We also screen students entering Grade 1 to verify that the student is ready for this grade before placement. All new students for Grade 1 must be six (6) years of age by August 31 and indicate a readiness to learn.

Admission of all new students follows Diocesan Policy 5111.

## **SCHOOL MEMBERSHIP:**

Holy Name of Jesus Parish welcomes and encourages all members of appropriate ages to register at our school. HNJ includes parishioners living within the Parish boundaries in our membership according to need and our ability to accommodate their request.

Holy Name of Jesus School will communicate the results of any assessments conducted prior to entrance and/or other reason for not accepting a student for admission to the school.

According to the policy of the Diocese of Harrisburg, students with Acquired Immune Deficiency Syndrome (AIDS) may be admitted to diocesan schools. However, such admittance must meet the above academic criterion and receive unanimous approval from the screening committee. The committee is comprised of a representative from the diocesan Department of Education, the student's physician, a public health representative chosen by the school, the student's parents, and the school administrator and/or pastor. Holy Name of Jesus School follows Diocesan Policy 5150.