

## **Section 10**

### **AUXILIARY SERVICES**

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##### **HEALTH CARE SERVICES:**

The Health Room is staffed from 8:00am to 3:00pm to provide first aid and emergency care for the students.

Central Dauphin School District provides our school with one nurse who checks height, weight and performs a vision test on all students annually.

Health room personnel contact the parent/guardian when a student is ill or injured.

The school health services program is planned to be educational in every phase and none of its services are performed so as to remove fundamental privileges or responsibilities from the parent in relation to the child.

The following health services are mandated by Central Dauphin School District and the Pennsylvania Department of Health:

1. Medical examinations are required for kindergarten and sixth grade students. A medical form, supplied by Holy Name of Jesus School, must be completed by the family physician prior to entering kindergarten and sixth grade. The date of the exam can be up to one year prior to the first day of school of the year that it is due.
2. Dental examinations are required for kindergarten, third and seventh grades. A dental form, supplied by Holy Name of Jesus School, must be completed by the family dentist. The date of the exam can be up to one year prior to the first day of school of the year that it is due.
3. Vision screening tests, height, and weight measurements are completed annually by the Central Dauphin School District Nurse.
4. Audiometer (hearing) tests are given each year to students in grades kindergarten, one, two, three and seven, as well as to students known to have a hearing problem. Any new students entering Holy Name of Jesus School will be given a hearing test by the Central Dauphin School District Nurse.
5. Scoliosis screening is performed by the Central Dauphin School District Nurse for seventh grade students.
6. Basal Metabolic Rate screening is calculated for all students in grades k through 8.

The school nurse reports findings of medical and dental examinations and screening tests, which show a deviation from normal standards to parents by mail.

There is prevention and control of contagious disease through the exclusion from school of children showing symptoms of contagious disease or pest infection. The control of communicable disease begins at home when the parent consults the family physician or clinic before sending the child to school with a suspected illness.

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A comprehensive medical and dental record is documented in the student's health files.

### **Inoculations:**

The Pennsylvania School Health Law requires all children entering school for the first time to have the following inoculations:

1. Diphtheria and Tetanus
2. Polio
3. Measles
4. German Measles (Rubella)
5. Mumps

The immunizations are required as a condition of admission to school; therefore, a record of the necessary immunizations must be presented to the school office at the time of registration.

### **Care And Release Of Sick And/Or Injured Children:**

Unless a pupil's life is obviously in danger and/or immediate emergency aid is necessary, the parents of the pupil should be consulted before any definite treatment is arranged.

If a dire emergency situation does not exist, the child will be retained in school under supervision, or if the illness or injury warrants, be placed on a cot under supervision in the health room. The responsibility of transportation rests with the parents.

The Health Room has space limitations and can not provide extended care of sick students. A staff member will contact the child's parent/guardian by phone notifying him/her of the child's illness and recommendation to take the child home or to receive medical treatment as deemed by illness or injury. The parent/guardian is responsible for picking up or arranging for the prompt pick-up of a sick child.

### **Medical Treatment/Medication:**

When specific written instructions are received from a child's physician for prescription drugs or for non-prescription drugs the principal/her designee will administer as directed.

In cases where medication is to be administered at school the following applies:

1. Medicine **must be** in a properly labeled **pharmacy container**. Upon request, most pharmacies will provide this container for school. *Medication must be counted and marked with the number of pills.*
2. Parents **must sign the Authorization for PRESCRIPTION or NON-PRESCRIPTION Medication** form/s allowing school personnel to dispense medications as specified by these forms.
3. The school nurse, or in her absence the principal or his/her designee, shall administer the medication or arrange to assist the student in self-administration of the medication.

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All medical treatment, including the administration of such a simple remedy as aspirin, is considered outside the scope and providence of school authority.

If medication is to be administered during the school day, parents/guardians must bring the medication and the ***Authorization for Prescription or Non-Prescription Medication forms*** to the Health Room. Non-prescription medication can be administered on a limited basis only, please refer to the ***Authorization for Non-Prescription Medication form***. The students may not carry prescription or non-prescription medication on their person including purse and/or backpacks.

When medical conditions necessitate a more extensive intervention a written order from the attending physician needs to be brought to school by a parent/guardian. A Health Room Action Plan for implementation will be developed by Health Room Staff members, school nurse, student, parent/guardian, and administration. This confidential plan will be shared with the appropriate faculty/staff members who are responsible for the child's safety and well-being throughout the day.

For unusual medical conditions, a written order from the attending physician must be brought to school by the parent, at which time, necessary steps may be planned. Otherwise, **no medication will be given in school.**

### **Students With HIV/Aids Or Related Diseases**

Students who are HIV-infected or have AIDS or other related diseases and desire to attend a diocesan elementary or secondary school will not be denied admission or discriminated against solely because of their medical condition.

However, the school does reserve the right to dismiss a student or curtail a student's activities (curricular, co/extracurricular). This will be done on a case by case basis by the principal in consultation with the student's attending physician if it is determined that a student presents a substantial risk to himself/herself or others.

If, for reasons of health or safety, a student can no longer continue to attend classes, the principal and the parents/guardians will determine arrangements for alternative instruction.

Parents/guardians are expected to inform the principal if or when their child has HIV/AIDS or related diseases in order that the school principal can provide for the protection of the child and other individuals in the school.

Instruction on HIV/AIDS shall be included as part of the school curriculum for students on an age-appropriate basis.

This school follows the **Universal Precautions to Prevent the Spread of Infectious Diseases** to reduce the risk for employees, volunteers and students.

### **CAPITAL AREA INTERMEDIATE UNIT (CAIU 15) SERVICES:**

Federally funded resources are allocated to Holy Name of Jesus School through the supplemental services that are provided by the Capital Area Intermediate Unit (CAIU 15). These services are based upon the school's perceived needs, as well as the population of the school. The

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services are supplemental and support our program. By law, they cannot replace any curriculum that we teach.

At Holy Name of Jesus School, supplemental services are accessible through the Student Support Team process. These services include: Remedial reading, Remedial math, Counseling, and Speech and Language.

Students who are determined in need of these services meet once or twice per week with the Pennsylvania Certified CAIU staff member to improve their skills.

### **AFTER SCHOOL PROGRAM:**

The purpose of the After School Program is to provide quality childcare in a safe and nurturing environment. The program will include innovative activities that expand upon and enrich the activities of the school day. Activities focus on recreation and physical exercise, homework help, social skills and Christian character development. Consistent with the mission of the school, this after school service represents a community in which staff and children grow together as a faith community in an atmosphere that fosters love and respect for each person. This program assures parents/guardians who work that their children will continue their after school hours in a Christian atmosphere consistent with their school days.

Faculty and Staff of Holy Name of Jesus School provide supervision for the After School Program Monday thorough Friday from 3:30 PM to 6:00 PM.

All students will pay a fee to attend full time, although full time attendance is not mandatory. Payment for the program must remain current. The After School Program reserves the right to terminate services should payment become delinquent. It is the expectation of the administration that payment be made in advance.

An After School Handbook and registration forms are available in the school office if a family needs this service.

### **TRANSPORTATION/BUSSING:**

The public school district that you reside in is responsible for bus transportation for your child(ren). Our school office works cooperatively with the transportation departments in each of the school districts that provide bussing for Holy Name of Jesus School. The school office provides information to each school district regarding enrollment of your child(ren) for the purpose of making sure each child has transportation to and from our school.

If a parent/guardian requires changes for:

- Bus stop
- Address
- Day care
- Or any other questions about transportation please contact the school office (657-1704).